

Proposed Resolution

Committee of Management Meeting – 11th December 2018 **Agreed Procedures**

1 Financial Delegations:

Agreed that the following delegated authorities be authorized:

- a) The signatories to the bank account are President, Vice-President, Secretary and Treasurer, The number of signatories on a cheque is to be two (2) jointly and is covered by the Constitution. Any internet payment made is to conform with the banking requirements (i.e. 2 signatories jointly)
- b) A supplementary signatory to the account (in addition to those designated within the Constitution) may be permitted to assist with management of the account (i.e. Assistant Treasurer or Merchandise Manager) provided it is agreed to by the Committee and operations on the account are conducted in terms of the Constitution.
- c) Authority is given to pay individual bills for amounts up to \$2,000.00 before submitting the item to a meeting of the Committee of Management (CoM).
- d) The upper limit for payment of accumulated bills between meetings is set at \$3,000.00

2 Sapper Summit Complimentary Copies:

Agreed that:

- (a) Any member electing to receive a hard copy of Sapper Summit will be levied an additional fee of \$25.00 above the annual membership fee for 2019 with the fee payable at the time of their membership fee (i.e. 01st January). The fee for the supply of the hard copy will be reviewed annually.
- (b) The following will be provided with complimentary copies of Sapper Summit:

President and Editor of Sapper Summit will determine who will receive complimentary hard copies of Sapper Summit.

Bill van Ree
President

11th December 2018